

**The University of Kansas (KU)  
Animal Care Unit (ACU)**

**Policy on Animal Transport**

**1.0 Scope and Application**

This guidance applies to all personnel transporting animals or soiled equipment intra-institutionally.

**2.0 Summary of Method**

- When transporting animals between buildings the shortest, swiftest, most direct route to the destination must be utilized. No additional stops between the origin and destination should be made.
- When animals are transported outside dedicated ACU facilities the primary enclosure must be opaque, secondarily contained, or draped to obstruct human view. If rodents are transported in a micro-isolator cage make certain the wire bars are in place to prevent damage to the filter top. Reverse the water bottle to avoid flooding during transit. Food may be left in.
- The lid to the cage should be secured with tape or rubber bands. Animal cages must be identified with cage cards. Cage cards should be taped to the body of the cages. Cages should be stacked for transport only, and must be unstacked when the destination is reached.
- The secondary container used in the transport of rodents must be sanitized before and after use with an appropriate disinfectant. Currently MB-10 is in use.
- Cages containing animals that have been exposed to hazardous materials must be secondarily contained. The cages should be placed securely into the secondary container in a manner that prevents excessive movement.
- For intra-institutional vehicle transport of live animals dedicated climate controlled ACU vehicles must be used. Use of personal vehicles is prohibited. An ACU Animal Transport Request must be completed and received at least 48 hours prior to desired delivery time. For vehicle transport, primary enclosures must be secondarily contained and must be placed in the vehicle in a manner that allows adequate airflow and prevents excessive movement.
- Soiled equipment transported in public spaces must be disinfected or bagged prior to movement and draped to obstruct view.
  - For bird caging use Q-2 with a contact time of 10 minutes. Reusable enrichment items should be bagged.
  - For rodent caging use MB-10 with a contact time of 10 minutes or the cages can be bagged.
  - Reptile and amphibian enrichment items should be bagged.

## Revision History

Author: Keith E. Anderson, DVM

Approval: William A. Hill, DVM, MPH, DAACLAM      Date: May 5, 2014